

The recurring work your seniors and staff **cannot** **get out from under.**

How a small workforce of AI roles takes on the recurring work in an accounting firm, with your professionals still owning every conclusion that matters.

Metacto is a Managed AI partner for mid-market companies. We build AI roles around the recurring work your team already does, deploy them in your own environment, and give every role a named owner. Oversight varies by task type, and goes where the work needs it.

ACCOUNTING AI ROLES

● 4 REPRESENTATIVE

Reconciliation Prep AI Role

Brief R-118

\$43,930 · 3 Items

3 sources cited

awaiting senior

writes back · workpapers

Document Desk AI Role

Chasing PBC · Client 0388

ACTIVE

Close Watch AI Role

Tracking 22 tasks · 7 blocked

7 BLOCKED

Review Notes AI Role

Routing 19 notes · preparers

CITED

AT A GLANCE

6

representative
AI roles mapped

45 min

AI Workforce Review

50

open-source
workflow patterns

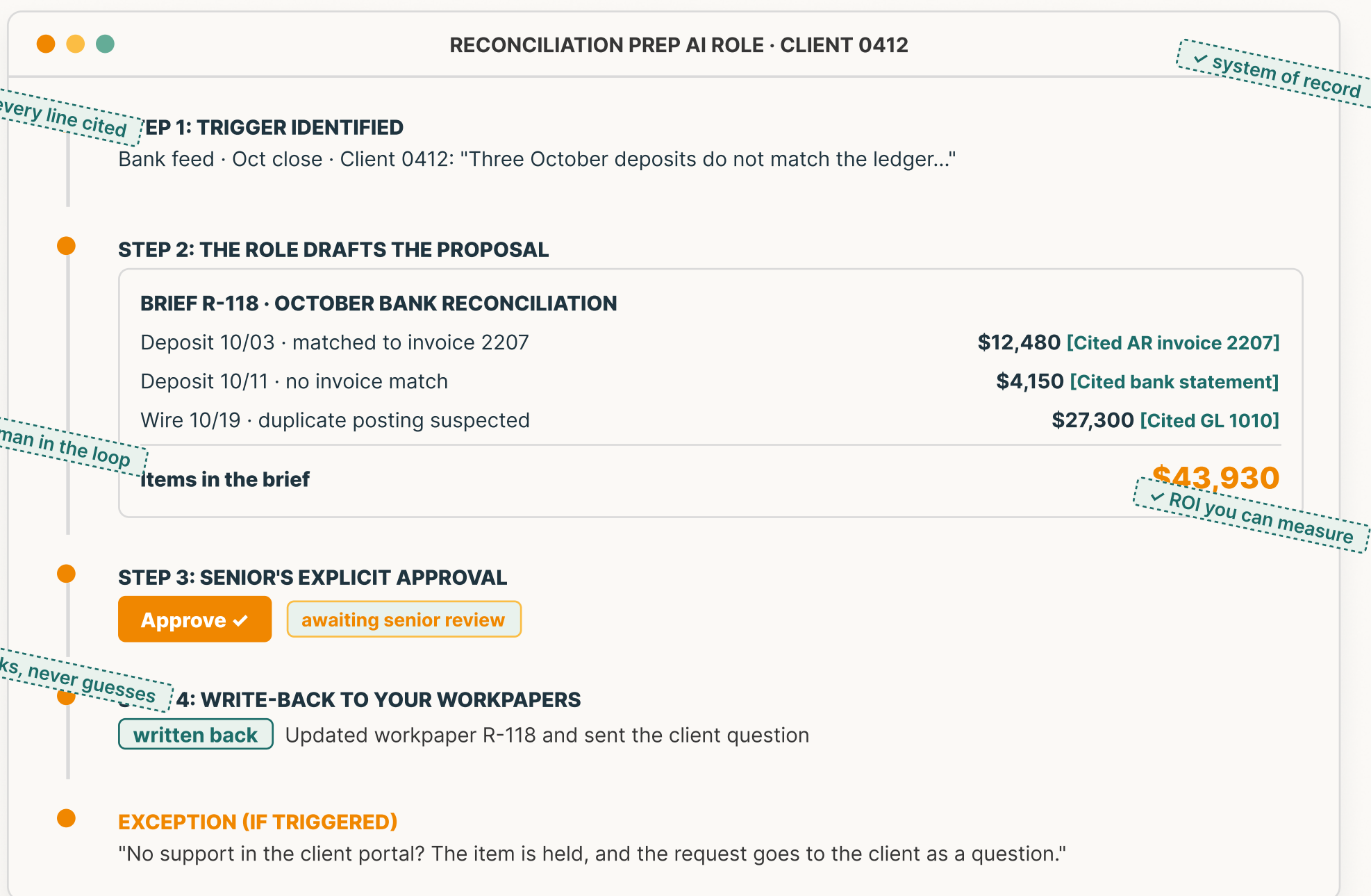


SEE IT RUN

01 • WHAT A GOOD AI ROLE LOOKS LIKE

\$43,930 in unmatched items explained before review, every line cited.

One role, one bank feed, one close. Five tags mark the standards of safe execution: human oversight, verifiable proof, and automatic record write-back.

**Inside the full blueprint**

- P.3** How proof gets built on your own work
- P.5** 21 AI roles, mapped to your firm
- P.9** Score your AI readiness: 5 factors, 25 points



METHOD

Measured on your workflow, inside your own review queue.

Every role starts in Launch & Prove: a baseline is set before the build, the role runs behind a human review queue with its own approval threshold, and results are measured against that baseline before anything scales.

Baseline

Set before the build

Your numbers

Approval rate

Tracked per role, per week

Measured

Cycle time

Measured against the baseline

Measured



REVIEW QUEUE · ILLUSTRATIVE

ACTIVE REVIEW

→ Unmatched Items (12)

Close Log

AI ROLES

- Document Desk
- Reconciliation Prep
- Close Watch
- Review Notes

Runs this week

Approval rate

Flagged for review

Wire 10/19 · duplicate posting suspected · \$27,300

HIGH RISK

PBC item · payroll register missing · Client 0388

MEDIUM

Brief R-118 drafted · Awaiting senior approval

APPROVE

Every number an AI role produces links back to the record it came from, so your reviewers check the work instead of taking it on trust.

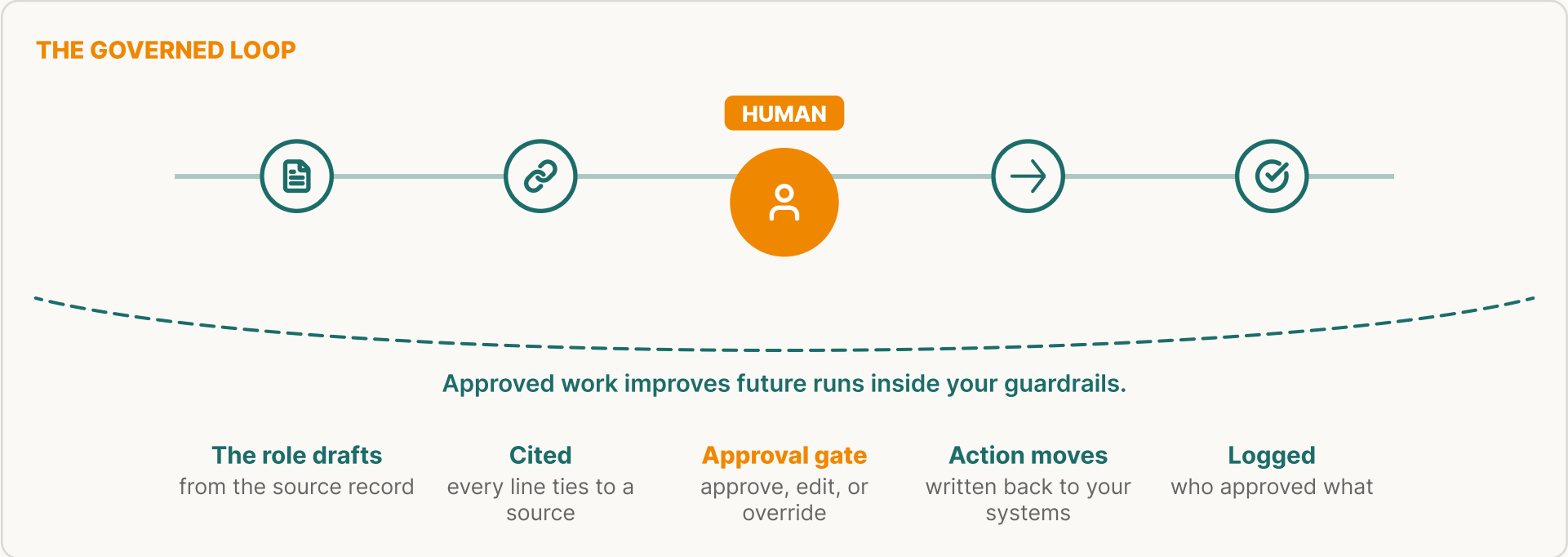
· HOW REVIEW WORKS

No results are claimed on this page, and the queue shown is illustrative. Your baseline, approval rate, and cycle time are measured on your own work during Launch & Prove.



Your team decides. The role prepares the work.

AI roles earn trust while you use them, and approved work improves future runs. Every Metacto AI role runs the same governed loop, ensuring absolute visibility over every source, calculation, and system write-back.



One reconciliation, fully accounted for

- 7:10 AM | Bank statement uploaded to the client portal
- 7:14 AM | AI role drafts brief R-118, citations attached
- 11:05 AM | **Senior edits & approves (human decision)**
- 11:05 AM | Workpaper updated in your audit software
- 11:06 AM | Immutable audit entry logged to secure database

The controls, as your team sees them

PERMISSIONS
Signed in: Senior Associate · Client 0412 only

CITATION
\$27,300 → bank statement line 52 · GL 1010

EXCEPTION
▲ Support not found · item held for client request

AUDIT
J. Smith edited the explanation · approved 11:05 AM

EARNED AUTONOMY · THE THREE TIERS AND WHO SETS THEM

Drafted · a person approves each item	Approved · acts within set limits	Autonomous · acts, team audits after
1. Which tasks may act unattended?	2. What evidence moves a tier up?	3. Who can move a tier back down?



Your operating model, turned into a governed AI workforce.

Built around the work your firm already does, and the people who already own it. Your partners, managers, and seniors keep every conclusion; specialized AI roles prepare the work, route it to your team, and carry approved records into the next workflow.

- **Client portal**
Client 0412 · Oct close · bank statement uploaded and matched
- **Reconciliation Prep AI Role**
drafts brief R-118 · \$43,930 · every line cited → your senior's queue
- **Senior review**
approve, edit, or reject · each action logged → approved
- **Close Watch AI Role**
updates the October close status for Client 0412 → close tracker
- **Delivery Pack AI Role**
stages the approved reconciliation → October client package

Your team's queue

3 waiting

R-118 · Oct bank rec

AWAITING SENIOR

PBC list · Client 0388

CITED · READY

Delivery pack · 0412

MISSING SIGN-OFF

MORE KINDS OF RECURRING WORK AN AI ROLE CAN COVER:

Engagement Letter Prep

PBC Tracker

Tax Organizer Chaser

Bank Rec Prep

AP Coding Review

Payroll Reconciliation

Fixed Asset Rollforward

Accrual Prep

Workpaper Indexer

Deadline Watch

E-file Status Tracker

Notice Response Prep

Client Onboarding

Billing & WIP Review

Quality Review Checklist

Roles are designed around your firm's work, not selected from a menu. Every AI role protects one of four firm pillars: Capacity (reviewer time), Deadlines (close and filing), Quality (accuracy), or Client (experience).

[NEXT](#) How Metacto builds it inside your stack >



AI roles work inside the systems you already run.

Designed around the software you already run: your team on top, governed intelligence in the middle, your systems of record at the base.

1

Human Interface

your team

Senior queue · manager queue · approve, edit, or override AI role output before any system write-back occurs.

DRAFTS STAGED FOR REVIEW ▲ / ▼ APPROVALS & EDITS COME BACK

2

Intelligence

specialized AI roles

AI roles draft & prepare · grounded calculations based on your specific SOPs and cited record data.

AI ROLES RUN ON GOVERNED CONTEXT ▲ / ▼ APPROVED WORK COMPOUNDS THE CONTEXT

3

Context

your operating knowledge

Connected records · the logic of your business, roles, permissions, and exception thresholds.

READS THE SOURCE RECORDS ▲ / ▼ WRITES APPROVED RESULTS BACK · AUDIT LOGGED

4

Systems of Record

your software

Practice management · ledger · tax and audit software · engagements, PBC lists, bank feeds, workpapers, and client files.

TYPICAL SYSTEMS OF RECORD:

Practice management

Client portal

Document management

Tax software

Audit software

General ledger

Bank feeds

Payroll

Billing & WIP

E-signature

Email & calendar

File storage

OPEN BY DEFAULT

50 open-source workflow patterns published through Vocation, readable before you buy. The platform is open source and runs in your own account.

NEXT

How Metacto builds it and keeps it improving >



How Metacto builds it and keeps it improving.

Metacto maps, designs, builds, and integrates AI roles around the work your business already does, then keeps them accountable, measurable, and improving. Three stages, one accountable path.



01

AI Workforce Review

Where recurring work is costing the most time and margin, and the first one or two roles mapped around it.

45 MINUTES



02

Launch & Prove

We structure your context, build the first roles on your live systems, and prove them behind a human review queue.

SCOPED AT THE REVIEW



03

Managed Operations

Review gates, quality and cost tracking, and monthly value reviews; approved work compounds into better runs.

ONGOING

Standard path: We start with one high-impact piece of work (e.g., PBC collection or bank reconciliation prep) to prove the review loop before scaling the workforce.

Stop the service, keep the workforce. The AI roles you deploy stay yours and keep running on their last deployed version. What ends is Metacto keeping them accountable, measured, and improving.

NEXT

[The value model: what funds the build >](#)



Your number gets built before you commit budget.

Prep and chase opportunity • your inputs	Worked example	ILLUSTRATIVE
Prep and chase hours per year, across the team [_____]	Prep and chase hours mid-size firm, full team	7,200
Loaded cost \$ per staff hour [_____]	Loaded cost \$ per staff hour	\$75
Recoverable share vs. your baseline [_____]	Recoverable share handled by the role	35%
Reviewer hours recovered × loaded labor cost [_____]	Reviewer hours recovered 240 hrs × \$120 loaded	\$28,800
Estimated annual opportunity: \$ _____	Your estimated annual opportunity:	≈ \$218K / YR



Score your **AI readiness.**

Business impact	reviewer time, deadlines, or client experience moves every month	/ 5
Workflow repeatability	recurs on every engagement	/ 5
Source readiness	records exist in systems	/ 5
Approval clarity	one owner who signs off	/ 5
Implementation path	clean destination system	/ 5

TOTAL SCORE: _____ / 25

21-25: READY TO MAP

Book an AI Workforce Review

15-20: NEEDS DISCOVERY

Worth mapping workflow logic

< 15: PREPARE FIRST

Line up digital records first

Your Accounting AI Workforce Starts Here.

45 minutes. We look at where recurring work is costing the most time and margin, and map the first one or two roles around it. Nothing to prepare.

Book an AI Workforce Review